

IC 25-39-6

Chapter 6. Continuing Education

IC 25-39-6-1

Continuing education required

Sec. 1. Except as provided in section 6 of this chapter, a licensee who has held a license for at least one (1) calendar year shall complete six (6) actual hours of continuing education before December 31 of each even-numbered year.

As added by P.L.84-2010, SEC.90.

IC 25-39-6-2

Continuing education record retention

Sec. 2. A licensee shall retain the following for each continuing education course the individual attends:

(1) A record of:

- (A) the number of hours the individual spent in the continuing education course;
- (B) the name of the person or organization presenting the continuing education course;
- (C) the date, location, and title of the continuing education course; and
- (D) the number of hours of continuing education awarded for the course.

(2) Verification that the individual attended the course.

The records and verification of attendance must be retained for three

(3) years after the individual attends a continuing education course.

As added by P.L.84-2010, SEC.90.

IC 25-39-6-3

Application for course approval

Sec. 3. (a) An institution, organization, governmental agency, or individual that wishes to offer continuing education courses for the purposes of this chapter must apply in writing to the department for approval of each course. An application for approval of a course must be received by the department not less than thirty (30) days before the course is offered. The department shall approve or deny an application for approval of a continuing education course not more than ten (10) business days after receiving the application.

(b) An application must include the following information:

- (1) The title of the course and subjects that will be presented.
- (2) The name of the person or organization presenting the continuing education course.
- (3) The date, location, and title of the continuing education course.
- (4) The number of hours of continuing education to be offered.
- (5) Course outlines for the subjects to be offered.
- (6) The fee to be charged for each course.
- (7) Any other information requested by the department.

(c) The department may approve an application for approval of a

continuing education course that addresses one (1) of the following topics:

- (1) Water well construction.
- (2) Pump installation and repair.
- (3) Grouting.
- (4) Water sample collection and sampling.
- (5) Contamination of water supplies.
- (6) Other topics the department determines to be relevant for the continued improvement of the knowledge of a license holder.

As added by P.L.84-2010, SEC.90.

IC 25-39-6-4

Post continuing education course submissions

Sec. 4. An institution, organization, governmental agency, or individual that has been approved to offer a continuing education course for the purposes of this chapter shall submit to the department not more than forty-five (45) days after the course has been completed a typed listing of the following information:

- (1) The name of each individual who attended the course, including each individual's license number.
- (2) The title of the course.
- (3) The name of the person or organization presenting the continuing education course.
- (4) The date, location, and title of the continuing education course.
- (5) The number of hours of continuing education each individual received.

As added by P.L.84-2010, SEC.90.

IC 25-39-6-5

Listing of continuing education courses

Sec. 5. The department shall maintain and make available to the public a list of future continuing education courses that will satisfy the continuing education requirements of this article.

As added by P.L.84-2010, SEC.90.

IC 25-39-6-6

Waiver or modification of requirements

Sec. 6. A licensee may apply in writing to the department for a waiver or modification of the continuing education requirements applying to the licensee under this article if the licensee:

- (1) establishes that an emergency existed during the period for which the continuing education was required;
- (2) has had an incapacitating illness verified by the applicant and a licensed physician; or
- (3) was prevented from completing the continuing education requirement because of active military duty during the period for which the continuing education was required.

As added by P.L.84-2010, SEC.90.

IC 25-39-6-7

Contract to administer chapter

Sec. 7. The department may enter into a contract with the Indiana Ground Water Association to administer this chapter.

As added by P.L.84-2010, SEC.90.